

SCHOOL DISTRICT OF LADYSMITH 2022/23

Purpose

The goal of the School District of Ladysmith is to provide students with healthy meals each day. The purpose of this policy is to insure compliance with federal reporting requirements for the USDA Child Nutrition Program and to provide oversight and accountability for the collection of outstanding student meal balances.

The intent of this policy is to establish uniform meal account procedures that are in compliance with the USDA Unpaid Charge and No Charge Meal Policy requirements. It is our ultimate hope and goal to provide uninterrupted meal participation to all students. By families keeping track of their balance by checking the online options, and/or setting up email notifications of low balances, and the district notifying students and families of a low account balances, together, we can insure that all students can have an uninterrupted meal experience.

Free/reduced meal applications can be submitted anytime during the school year that a family may qualify for benefits with changes to income and/or household member numbers. Online applications can be found on Skyward. Even though the district provides a free breakfast and a free lunch, the application process is available for elementary milk break as well as other programs in the district.

Questions can be emailed to shayden@sdlwi.org or by calling 715-532-5531 ext. 28300.

Negative Account Balances

The School District of Ladysmith is a Community Eligibility Provision school district. The district will provide one complete breakfast and one complete lunch to each student daily at no cost.

Alacarte purchases, milk only, extra milk, afternoon elementary milk break (full pay status), etc must be paid for with a positive account balance. Please discuss this with your student(s) so they understand if they are allowed to make these additional purchases from your family account. Payments can be made before school in the cafeteria or online through Skyward/Efunds. You can request email balance notifications by going into Skyward Food Services settings tab and check the email notification box.

This policy and any implementing guidelines shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year. The policy and implementing guidelines will also be provided to all District staff with responsibility for enforcing the policies.

The food-service program may participate in the "Farm to School Program" using locally grown food in school meals and snacks.

No foods or beverages, other than those associated with the District's food-service program, are to be sold during food-service hours.

No alacarte or extra items can be purchased without a positive balance in the account.

The District's food service program shall serve only food items and beverages determined by the Food Service Department to be in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Any competitive food items and beverages that are available for sale to students a la carte in the dining area between midnight and thirty (30) minutes following the end of the school day shall also comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550. Foods and beverages unassociated with the food-service program may be vended in accordance with the rules and regulations set forth in Board Policy 8540.

The District Administrator will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The District Administrator is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report regarding the District's compliance with the standards at one of its regular meetings annually.

Nondiscrimination Statement

The following statement applies to all programs administered by the District that are funded in whole or in part by the U.S. Department of Agriculture (USDA):

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- A. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- B. Fax: (833) 256-1665 or (202) 690-7442; or
- C. E-mail: program.intake@usda.gov.

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